



Arizona State Board of Pharmacy

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Technician Trainee Reapply Application Requirements

Arizona Administrative Code currently allows technician trainees to reapply for licensure one time. If you have never been granted a reapply and your initial training license has not expired, you may submit a reapply application.

If your training license is expired, you do not qualify for a reapply.

Unexpired Technician Trainee Reapply Requirements

To qualify for a reapply, an unexpired technician trainee must submit a complete application and fee before their training license expires. However, the Board does not accept reapply applications more than 60 days ahead of the expiration date of a license. Reapplies must be submitted through the mail or in person. Please note that it can take two to three weeks to process a reapply application.

Technician trainees with UNEXPIRED licenses must submit the following:

1. A completed application and fee (see below).
2. Proof of legal residency. Please provide one (1) of the following:
 - ☐ An Arizona driver license issued after 1996 or an Arizona non-operating identification license.
 - ☐ A driver license issued by a state that verifies lawful presence in the United States.
 - ☐ A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
 - ☐ A United States certificate of birth abroad.
 - ☐ A United States passport. ***Passport must be signed***
 - ☐ A foreign passport with a United States visa.
 - ☐ An I-94 form with a photograph.
 - ☐ A United States citizenship and immigration services employment authorization document or refugee travel document.
 - ☐ A United States certificate of naturalization.
 - ☐ A United States certificate of citizenship.
 - ☐ A tribal certificate of Indian blood.
 - ☐ A tribal or bureau of Indian affairs affidavit of birth.
 - ☐ Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.
3. Government-Issued Photo ID. If the document you submit to prove your legal residency does not contain a photograph, you must also provide a government issued document that contains your photograph. Please provide one (1) of the following:
 - ☐ Driver license
 - ☐ State ID
 - ☐ Passport or Passport Card
4. Documentation of any name changes. Acceptable documents include:
 - ☐ Marriage License
 - ☐ Divorce Decree (showing restoration of previous name)
 - ☐ Court Order

5. If applicable, court documentation relating to any arrests, charges, or convictions involving a misdemeanor or felony, even if the charge or conviction was later dismissed, expunged or set aside or your civil rights were restored. If records are unavailable, the Board will accept a letter from the appropriate court, on their letterhead, indicating that records are not available.
6. If applicable, documentation relating to any past, current or pending disciplinary action of any professional or occupational license. If records are unavailable, the Board will accept a letter from the related agency, on their letterhead, indicating that records are not available.
7. If applicable, documentation relating to the denial of any applications for professional or occupational licensure. If records are unavailable, the Board will accept a letter from the related agency, on their letterhead, indicating that records are not available.

The reapply fee is \$36.00. The fee may be paid by check or money order by mail or in person. The Board DOES NOT accept reapplications online. Application fees are NON-REFUNDABLE.

Only complete applications, with copies of all required documentation, are accepted at the Board office. Please bring copies of all required documentation with you if apply in person. Board staff will not make copies for you.